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## **Constitution as adopted at the AGM of April 2016**

### **1. Name**

The Association shall be known as the Spring Grove Residents' Association.

### **2. Objectives of the Association**

The objectives of the Association, which shall be non-political and non-sectarian, shall be to:-

- 2.1 Protect and improve the quality of life in the area.
- 2.2 Inform members of any proposed developments that may affect amenities in the area.
- 2.3 Present the views of the Association to the appropriate organisations, agencies and elected members of local and central government.

### **3. Area**

The area to be represented by the Association includes Spring Grove Road (from Thornbury Road to Taunton Avenue), Spencer Road, Burlington Road, Eversley Crescent, Witham Road, The Drive, Worton Gardens, Vincent Road, Worton Way, The Close, Herbert Place and such other roads as the Committee may agree, subject to confirmation at the next AGM.

### **4. Membership**

- 4.1 Membership shall be open to all subscribing households in the area defined in Rule 3, and subsequent references to members shall be interpreted as applying to one adult representative from each such household.
- 4.2 Subject to the provisions of Rule 9.1, each flat in a block for which a composite subscription has been approved at the AGM shall be deemed to be a subscribing household.
- 4.3 Any adult resident in a subscribing household shall be entitled to the benefit of the facilities and services provided by the Association.

### **5. Subscription**

The subscription per member shall be determined at each Annual General Meeting (AGM). The subscription is to be paid annually and within two months of the preceding AGM.

### **6. Management**

- 6.1 The business of the Association shall be conducted by a Committee comprising a Treasurer and not fewer than three and not more than ten members of the Association, elected at the AGM.
- 6.2 Nominations for the Committee shall be open to all members of the Association.
- 6.3 Nominations for the Committee shall be received, in writing, by the outgoing Committee, at least seven days before the AGM. All nominations must be signed by at least two members and contain the nominee's consent to nomination.
- 6.4 In the event of there being more nominations than vacancies, the elections shall be conducted by paper ballot.
- 6.5 All members of the Committee shall resign at the next AGM, but shall be eligible for re-election.
- 6.6 Three members of the Committee shall form a quorum.
- 6.7 Any member of the Committee absent from three consecutive meetings without giving reasons acceptable to the Committee shall be considered to have resigned.
- 6.8 The Committee may fill any vacancy which may occur during the year.
- 6.9 The Committee may appoint sub-committees for specific tasks and such sub-committees shall have the power of co-option.

## 7. Funds

A Banking account shall be opened in the name of the Association into which all monies shall be paid. Cheques must be signed by two of the members of the Committee of the Association.

7.1 No member shall be permitted to incur any expenses or liability in the name of the Association without the consent of the Committee.

7.2 The Treasurer shall report regularly to the Committee and produce audited accounts at the AGM. The accounts must be signed by at least one auditor.

7.3 A copy of the audited accounts shall be available for inspection to all members as soon as practical after the end of the financial year, but in any event, not later than the subsequent AGM.

## 8. General Meetings

8.1 The AGM shall normally be held within one month of the end of the Financial Year, which shall run from the 1<sup>st</sup> April.

8.2 At least fourteen days notice of the AGM will be given, together with a copy of the Agenda.

8.3 Extraordinary General Meetings may be called by the Committee or at the request of not fewer than ten members of the Association, submitted in writing to the Committee, stating the business for which such a meeting is required. A meeting shall be convened within one calendar month of receipt thereof and fourteen days notice given of the date, place and time of the meeting, and an Agenda shall be published. The Agenda shall include only that business for which the meeting was requested.

8.4 At a General Meeting a quorum shall be ten members including the Committee.

## 9. Voting

9.1 All members present at the meeting shall be entitled to one vote for each issue being voted upon except that, in the case of flats paying a composite subscription, only members of their management committee present at the meeting shall be entitled to a vote. The issue shall be decided by the majority of the votes cast.

9.2 The chairman at any meeting shall be entitled to a casting vote.

## 10. Auditors

Two auditors, who shall be independent of the Committee, shall be elected for the ensuing year at the AGM.

## 11. Amendments of Constitution

Alterations of, or additions to, the foregoing Constitution shall be made only at the AGM or at an Extraordinary General Meeting. Where proposals for amendment are submitted for the AGM the Committee shall receive notice in writing of the terms of such proposals at least seven days prior to the AGM. Such alterations or additions shall become valid if approved by a majority of the voting members present at an AGM, or Extraordinary Meeting.

## 12. Winding-Up

The Association may be wound up by a resolution of the majority of the members present at, and voting at, an Annual or Extraordinary General Meeting of the Association. Any funds remaining in the Association shall be paid to the registered members in equal proportion to the subscription paid.